



Transition Plan

**Pursuant to Section 21.1.4 of the
Conservation Authorities Act, R.S.O. 1990, c.
C.27**

Ontario Regulation 687/21:
Transition Plans and Agreements for Programs and
Services under Section 21.1.2 of the CA Act.

December 8, 2021



Introduction

Ontario Regulation 687/21, Transition Plans and Agreements for Programs and Services under Section 21.1.2 of the *Conservation Authorities Act* (the Act), requires Conservation Authorities to develop and implement a Transition Plan to ensure compliance with subsection 21.1.4(1) of the Act.

The purpose of the Transition Plan is to outline Cataraqi Conservation’s workplan for completing the necessary programs & services inventory and cost-apportioning agreements with watershed municipalities over the transition period (October 1, 2021 – January 1, 2024) to support non-mandated programs and services.

The Transition Plan is in effect for eleven (11) municipalities in whole or in part within Cataraqi Conservation’s watershed. With regard to the Cataraqi Source Protection Area requirements under the *Clean Water Act*, the Township of Frontenac Islands is also included. Participating Counties within the watershed include Frontenac County, Lennox & Addington County, and United Counties of Leeds and Grenville. The Ministry of Environment, Conservation and Parks will also be circulated.

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|----------------------------------|------------------------------------------|
| Township of Athens | Township of Leeds & the Thousand Islands |
| City of Brockville | Loyalist Township |
| Township of Elizabethtown-Kitley | Town of Greater Napanee |
| Township of Front of Yonge | Township of Rideau Lakes |
| Town of Gananoque | Township of South Frontenac |
| City of Kingston | |

Below is a summary of the timeline and deliverables for Phase 1: Transition Plan & Inventory Development and Phase 2: Municipal Agreement Development.

Phase 1 Implementation – Transition Plan & Inventory Development

| Requirement | Action / Deliverable | Deadline |
|------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------|
| <i>Transition Plan Development</i> | | |
| Summary of upcoming deliverables with municipalities | E-mail update to all watershed municipalities | November 4, 2021 |
| Obtain Board approval of Transition Plan | Report IR-116-21 – Proposed Transition Plan | December 8, 2021 |
| Submit and Circulate Transition Plan | Approved Transition Plan to MECP, municipalities and online | December 31, 2021 |
| <i>Programs & Services Inventory Development</i> | | |
| Consult and collaborate with neighbouring Conservation Authorities for consistency | Bi-weekly calls and meetings as necessary | Ongoing |
| Engage Board on scope of non-mandatory programs and services & cost apportioning agreements required | Staff report outlining options | January 26, 2022 |
| Obtain Board approval of Programs & Services Inventory | Draft Programs & Services Inventory | February 23, 2022 |
| Submit and Circulate Programs & Services Inventory | Approved Programs & Services Inventory | February 28, 2022 |



Phase 2 Implementation – Municipal Agreement Development

| Requirements | Deliverable | Deadline |
|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Municipal consultation period to elicit feedback and establish negotiating timelines | One-on-one outreach Council presentation (as requested) Municipal Workshop | March 1, 2022 - June 17, 2022 |
| Adjust Programs & Services Inventory as required based on municipal feedback and complete required quarterly reporting | Log of feedback received Mandatory reports completed Staff reports to the Board | Mandatory Reporting: July 1, 2022 October 1, 2022 January 1, 2023 April 1, 2023 July 1, 2023 October 1, 2023 |
| Consultation with neighbouring Conservation Authorities | Meetings as required | March 1, 2022 - June 30, 2023 |
| Negotiate cost-apportioning agreements as required | Meetings with municipal staff Develop and circulate draft agreements Council meetings as required Cost-apportioning agreements with municipalities finalized | March 1, 2022 - June 30, 2023 |
| Cataraqui Conservation Budget Development and Consultation | Draft Operating & Capital Budget for 2024 incorporating cost-sharing models | June 30 - November 30, 2023 |
| Municipal Agreements Extension request | Letter to MECP (if required) | October 1, 2023 |
| Cataraqui Conservation Budget Approval | Approved 2024 Operating & Capital Budget | December 2023 |
| Final Report / Transition Date | Execute municipal agreements | January 1, 2024 |

Notes:

- The Board will receive the Transition Plan, Programs & Services Inventory, and all reporting requirements prior to submission and circulation.
- Deadlines are based on current regulations. Timelines may be influenced by the issuance of new related regulations.
- Lennox & Addington County, United Counties of Leeds & Grenville, Frontenac County will be kept fully informed throughout the process.
- All deliverables listed within Ontario Regulation 687/21 – Mandatory Programs and Services will be initiated in 2022 and municipalities, partners, and the public engaged throughout 2022-2024 for completion of deliverables by **December 31, 2024**. For Cataraqui Conservation, these include:
 - o Asset Management Plans & Operating Manuals for ten Water Control Structures
 - o Conservation Lands Inventory & Strategy
 - o Core Watershed-Based Resource Strategy