Minutes of the Full Authority Board Meeting

Date:       Wednesday, May 27, 2020
Location:   Microsoft Teams

Participants:   Alan Revill, Township of South Frontenac, Chair
                 Al Barton, Township of Front of Yonge
                 Leigh Bursey, City of Brockville
                 Rhonda Ferguson, Township Athens
                 Al Hanes, Township of Elizabethtown-Kitley
                 Garry Hewett, City of Brockville
                 Paul McAuley, Loyalist Township
                 Gordon Ohlke, Township of Leeds and the Thousand Islands
                 Gary Oosterhof, City of Kingston
                 Lisa Osanic, City of Kingston
                 Terry Richardson, Town of Greater Napanee
                 Claire Smith, Township of Rideau Lakes
                 Ross Sutherland, Township of South Frontenac, Vice Chair

Non-Participants:  Simon Chapelle, City of Kingston
                   Matt Harper, Town of Gananoque
                   Jim Neill, City of Kingston
                   Nathan Townend, Loyalist Township

Staff Participants:  Katrina Furlanetto, General Manager
                     Tom Beaubiah, Manager, Watershed Planning & Engineering
                     Donna Campbell, Assistant, Chair & General Manager
                     Mike Dakin, Resource Planner
                     Dianne Doyle, Coordinator, Little Cataraqui Creek
                     Krista Fazackerley, Supervisor, Communication & Education
                     Cheryl Rider, Supervisor, Finance
                     Andrew Schmidt, Supervisor, Development Review

Delegations:   Calder Schweitzer, Executive Director, Thousand Islands Watershed Land Trust
Guests: Andrew Girouard, Manager of Environmental Compliance; Michael Nobes, Director of Development Services and Peter Dafoe, General Manager, Infrastructure Services, Town of Greater Napanee Terry Davidson, Director of Engineering & Regulations and Eric Kohlsmith, Upper Watershed Regulations Inspector, Rideau Valley Conservation Authority

In response to recommendations by the Province of Ontario and public health officials for mitigating and responding to the Coronavirus pandemic (COVID-19) meetings are not held in-person, therefore, this Full Authority Board Meeting was convened via Microsoft Teams.

The meeting commenced at 6:45 p.m.

1. Roll Call

There were thirteen (13) members who participated in the Microsoft Teams meeting.

2. Adoption of Agenda

   Moved By: Al Barton
   Seconded By: Rhonda Ferguson

   That the agenda Be Adopted.

   Carried

3. Declaration of Conflict of Interest

   There was none.
4. Delegation / Presentation

4.1 Calder Schweitzer, Executive Director, Thousand Islands Watershed Land Trust

➢ Presentation – The Thousand Acre Challenge (presentation was circulated with the agenda)

Resolution: 051-20
Moved By: Leigh Bursey
Seconded By: Al Hanes

THAT the presentation by Calder Schweitzer, Executive Director, Thousand Islands Watershed Land Trust regarding the Thousand Acre Challenge, Be Received.

Carried

Calder Schweitzer left the meeting at this point.

4.2 Dianne Doyle, Coordinator, Little Cataraqui Creek Conservation Area

➢ Presentation – Highlights of Maple Madness and Winter Recreation 2020 (presentation was circulated with the agenda)

Resolution: 052-20
Moved By: Garry Hewett
Seconded By: Paul McAuley

THAT the presentation by Dianne Doyle, Coordinator, Little Cataraqui Creek Conservation Area, on Highlights of Maple Madness and Winter Recreation 2020, Be Received.

Carried
5. **Approval of Previous Minutes**

5.1 Minutes of the Cataraqui Conservation Full Authority Board Special Meeting of April 15, 2020

> Moved By: Gordon Ohlke  
> Seconded By: Ross Sutherland

*That* the minutes of the April 15, 2020 Cataraqui Conservation Full Authority Board Special Meeting, **Be Approved.**

*Carried*

5.2 Minutes of the Cataraqui Conservation Full Authority Board Meeting of April 22, 2020

> Moved By: Claire Smith  
> Seconded By: Gary Oosterhof

*That* the minutes of the April 22, 2020 Cataraqui Conservation Full Authority Board Meeting, **Be Approved.**

*Carried*

6. **Business Arising**

There was none.
7. Items for Consideration

7.1 Septic System Program Delivery Proposal (report IR-047-20)

The Chair noted that attachment #1 to report IR-047-20, Septic System Program Delivery Proposal was circulated to members and posted on the website on Thursday, May 21, 2020.

There was an error in the report under Section 8, Analysis, third paragraph. Clarification that Leeds, Grenville and Lanark Public Health partner with the Township of Leeds and the Thousand Islands to offer their septic system program.

Resolution: 053-20
Moved By: Lisa Osanic
Seconded By: Terry Richardson

That Report IR-047-20, Septic System Program Delivery Proposal, Be Received, As Amended; and,

That staff Be Directed to further explore a partnership opportunity with Rideau Valley Conservation Authority to offer septic system program delivery to municipalities within Frontenac County.

Carried

7.2 COVID-19 Pandemic Response and Next Steps (report IR-048-20)

The General Manager provided a verbal update regarding the recommendation to cancel summer camp programs for 2020 and reinstate entrance fees at Little Cataraqui Creek Conservation Area for Board discussion starting early June. Members did not express any concern with these decisions.

Resolution: 054-20
Moved By: Al Hanes
Seconded By: Claire Smith

That Report IR-048-20, COVID-19 Pandemic Response and Next Steps, Be Received.

Carried
8. **Minutes**

8.1 Minutes of Friends of Cataraqui Trail

**Resolution:** 055-20  
Moved By: Ross Sutherland  
Seconded By: Rhonda Ferguson

*That the Friends of Cataraqui Trail minutes of February 27, 2020, Be Received.*  
Carried

9. **Committee Reports**

9.1 Report from Budget Review Committee Meeting of May 8, 2020 (IR-049-20)

**Resolution:** 056-20  
Moved By: Al Barton  
Seconded By: Garry Hewett

*That report IR-049-20, Report from the Budget Review Committee Meeting of May 8, 2020, Be Approved.*  
Carried

10. **Announcements or Inquiries / Information**

10.1 Report on Communications (IR-050-20)

**Resolution:** 057-20  
Moved By: Leigh Bursey  
Seconded By: Paul McAuley

*That report IR-050-20, Report on Communications, Be Received.*  
Carried
11. **Motions / Notice of Motion**

There were none.

12. **In Camera Session**

Resolution: 058-20
Moved By: Gordon Ohlke
Seconded By: Lisa Osanic

That the Cataraqui Conservation Full Authority Board move In Camera.

Carried

12.1 Report from Personnel Committee Meeting of May 1, 2020 (report IR-051-20)

12.2 Confidential Attachment #2 Report from Budget Review Committee Meeting of May 8, 2020 (report IR-049-20)

Resolution: 059-20
Moved By: Terry Richardson
Seconded By: Gary Oosterhof

That the Cataraqui Conservation Full Authority Board move out of In Camera and report.

Carried
13. **Return to Open Session**

Resolution: 060-20
Moved By: Lisa Osanic
Seconded By: Al Hanes

**That** the Cataraqui Conservation Full Authority Board **Authorize** staff to pursue items of action as discussed at the **In Camera** session on May 27, 2020.

Carried

14. **Adjournment**

The meeting adjourned at 8:15 p.m. on a motion by Garry Hewett, seconded by Terry Richardson.