The meeting commenced at 6:30 P.M. with 2017 Chair, Mr. Alan Revill, in the Chair.

1. ROLL CALL AND INTRODUCTIONS

There were fourteen (14) members present.
2. APPROVAL OF AGENDA

Moved by: Max Kaiser
Seconded by: Lisa Osanic

THAT the agenda be approved as circulated. CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were none.

4. REMARKS FROM PAST CHAIR (REPORT IR-001-18)

Resolution: 001-18
Moved by: Max Kaiser
Seconded by: Jim Garrah

THAT report IR-001-18, Remarks from Past Chair, BE RECEIVED. CARRIED

5. GENERAL MANAGER’S REMARKS (REPORT IR-002-18)

Resolution: 002-18
Moved by: Bert Herfst
Seconded by: Gerry Last

THAT report IR-002-18, General Manager’s Remarks for Annual General Meeting – 2017, BE RECEIVED. CARRIED
6. ELECTION OF CHAIR AND VICE CHAIR

The Chair, Mr. Alan Revill, turned the Chair over to the General Manager for the election of Chair and Vice Chair of the Conservation Authority at this time.

The General Manager declared the positions vacant, and advised that he would call for nominations for the position of Chair and Vice Chair of the Authority three times.

Moved by: Bert Herfst  
Seconded by: Al Hanes

**THAT** Alan Revill be nominated for the position of Chair of Cataraqui Region Conservation Authority for 2018; and,

**THAT** nominations be closed.

**CARRIED**

Mr. Revill indicated he was prepared to stand, and with that Geoff Rae, General Manager, declared Mr. Alan Revill Chair of Cataraqui Region Conservation Authority for 2018 by acclamation.

The General Manager then advised that nominations for the position of Vice Chair would be received.

Moved by: Lisa Osanic  
Seconded by: Kevin George

**THAT** Ross Sutherland be nominated for the position of Vice Chair of Cataraqui Region Conservation Authority for 2018; and,

**THAT** nominations be closed.

**CARRIED**
Mr. Sutherland indicated he was prepared to stand as Vice Chair, and with that Geoff Rae, General Manager, declared Mr. Ross Sutherland Vice Chair of Cataraqui Region Conservation Authority for 2018 by acclamation.

Resolution: 003-18
Moved by: Bert Herfst
Seconded by: Lisa Osanic

THAT Alan Revill and Ross Sutherland be confirmed as Chair and Vice Chair, respectively, of Cataraqui Region Conservation Authority for 2018.

CARRIED

Mr. Alan Revill assumed the Chair at this time. The newly elected Chair thanked Conservation Authority members and staff for their confidence for the next year.

7. DELEGATION/PRESENTATION

7.1. Mr. Al Whitlam – (verbal)

Mr. Al Whitlam provided a verbal presentation on Wiltse Creek.

Resolution: 004-18
Moved by: Lisa Osanic
Seconded by: Laura Turner

THAT the verbal presentation of Mr. Whitlam on Wiltse Creek to Cataraqui Region Conservation Authority, BE RECEIVED.

CARRIED
8. APPROVAL OF PREVIOUS MINUTES

8.1. Minutes of November 22, 2017

It was noted that the title of item 7.2 in the November 22, 2017 minutes was incorrect.

Moved by: Max Kaiser
Seconded by: Ross Sutherland

THAT the minutes of the November 22, 2017 meeting of Cataraqui Region Conservation Authority, BE APPROVED, AS AMENDED.

CARRIED

9. BUSINESS ARISING

There was none.

10. ITEMS FOR CONSIDERATION

10.1. Appointments of Members to Cataraqui Region Conservation Authority Board (report IR-003-18)

Resolution: 005-18
Moved by: Kevin George
Seconded by: Max Kaiser

THAT report IR-003-18, Appointment of Members to Cataraqui Region Conservation Authority Board, BE RECEIVED; and,

THAT the transmittals of member’s appointments to Cataraqui Region Conservation Authority from Athens, Brockville, Elizabethtown-Kitley, Front of Yonge, City of Kingston, Leeds and the Thousand Islands, Loyalist Township and South Frontenac, BE APPROVED.

CARRIED
10.2. **Consideration of Annual Appointments to Standing, Ad Hoc and Advisory Committees and Partners (report IR-004-18)**

<table>
<thead>
<tr>
<th>Standing Committees</th>
<th>Executive</th>
<th>Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budget</strong></td>
<td><strong>Executive</strong></td>
<td><strong>Personnel</strong></td>
</tr>
<tr>
<td>Chair or Vice Chair</td>
<td>Chair or Vice Chair</td>
<td>Chair and Vice Chair</td>
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<tr>
<td>Kevin George</td>
<td>Jim Garrah</td>
<td>Jim Garrah</td>
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<tr>
<td>Al Hanes</td>
<td>Max Kaiser</td>
<td>Al Hanes</td>
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<tr>
<td>Bert Herfst</td>
<td>Lisa Osanic</td>
<td>Bert Herfst</td>
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<td>-</td>
<td>Laura Turner</td>
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<table>
<thead>
<tr>
<th>Ad Hoc Committee</th>
<th>Advisory Committee</th>
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<tbody>
<tr>
<td><strong>Administration Facility</strong></td>
<td><strong>Lemoine Point</strong></td>
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<tr>
<td>Chair or Vice Chair</td>
<td>Lisa Osanic</td>
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<tr>
<td>Sandy Hay</td>
<td>Laura Turner</td>
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<tr>
<td>Bert Herfst</td>
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<tr>
<td>Max Kaiser</td>
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**Partner Groups**

<table>
<thead>
<tr>
<th>Cataraqui Source Protection</th>
<th>Ross Sutherland</th>
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<tbody>
<tr>
<td>Conservation Ontario (CO) Council</td>
<td>Chair and General Manager</td>
</tr>
<tr>
<td>Frontenac Arch Biosphere Reserve</td>
<td>Gerry Last</td>
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<tr>
<td>Rideau Corridor Strategy Steering</td>
<td>Gerry Last</td>
</tr>
</tbody>
</table>
Resolution: 006-18
Moved by: Bert Herfst
Seconded by: Gerry Last

THAT report IR-004-18, Consideration of Annual Appointments Standing, Ad Hoc and Advisory Committees and Partners, BE RECEIVED; and,

THAT the appointment of members for 2018 to Cataraqui Region Conservation Authority’s Standing and Ad Hoc Committees BE ACCEPTED as presented; and,

THAT Cataraqui Region Conservation Authority APPROVE for 2018 the appointments to Cataraqui Source Protection Committee, Conservation Ontario, Frontenac Arch Biosphere Reserve Board, and Rideau Corridor Strategy Steering Committee, as presented; and,

THAT Cataraqui Region Conservation Authority CONFIRM the membership for 2018 of the Lemoine Pointe Advisory Committee, as presented.

CARRIED

10.3. Annual Statutory Administrative Approvals (report IR-005-18)

Resolution: 007-18
Moved by: Max Kaiser
Seconded by: Sandy Hay

THAT report IR-005-18, Consideration of Annual Statutory Administrative Approvals, BE RECEIVED; and,

THAT Cataraqui Region Conservation Authority AUTHORIZE staff to borrow, if needed, up to $750,000 in 2018, in accordance with CRCA’s Administration Procedures D 3 (a); and,

THAT Cataraqui Region Conservation Authority RE-AFFIRM for 2018 the corporate health and safety policy; and,

THAT Cataraqui Region Conservation Authority RE-AFFIRM for 2018 the workplace violence and harassment policies workplace violence and harassment policy.

CARRIED
10.4. 2018 Cataraqui Region Conservation Authority Board Meeting Schedule (report IR-006-18)

<table>
<thead>
<tr>
<th>Month</th>
<th>Board Meeting Date</th>
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<tbody>
<tr>
<td>January</td>
<td>24</td>
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<tr>
<td>February</td>
<td>28</td>
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<td>March</td>
<td>28</td>
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<td>April</td>
<td>25</td>
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<td>May</td>
<td>23</td>
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<tr>
<td>June</td>
<td>27</td>
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<tr>
<td>July</td>
<td>No scheduled meeting</td>
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<tr>
<td>August</td>
<td>29</td>
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<tr>
<td>September</td>
<td>26</td>
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<tr>
<td>October</td>
<td>30 Tuesday</td>
</tr>
<tr>
<td>November</td>
<td>28</td>
</tr>
<tr>
<td>December</td>
<td>No scheduled meeting</td>
</tr>
<tr>
<td>January (2019)</td>
<td>23</td>
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</tbody>
</table>

Resolution: 008-18

Moved by: Lisa Osanic
Seconded by: Bert Herfst

THAT report IR-006-18, 2018 Cataraqui Region Conservation Authority Board Meeting Schedule, BE APPROVED.

CARRIED
10.5. Conservation Authorities Act Framework Update (report IR-012-18)

Presentation by Christine Woods, Resource Planner.

Resolution: 009-18
Moved by: Ross Sutherland
Seconded by: Bert Herfst

THAT report IR-012-18, Conservation Authorities Act Framework Update, BE RECEIVED.

CARRIED


Resolution: 010-18
Moved by: Max Kaiser
Seconded by: Al Hanes


CARRIED

Resolution: 011-18
Moved by: Sandy Hay
Seconded by: Laura Turner

THAT Report IR-010-18, Cataraqui Region Conservation Authority 2018 Fee Schedules for Plan Review, Permitting, and Technical Report Review Services, BE RECEIVED; and,

THAT Cataraqui Region Conservation Authority Plan Review Services 2018 Fee Schedule BE APPROVED; and,

THAT Cataraqui Region Conservation Authority 2018 Permit Fee Schedule BE APPROVED; and,

THAT Cataraqui Region Conservation Authority Technical Report Review Services 2018 Fee Schedule BE APPROVED.

CARRIED

10.8. Five-Year Permit Application: City of Kingston John Counter Boulevard Reconstruction Project Phase 5 (report IR-007-18)

Resolution: 012-18
Moved by: Kevin George
Seconded by: Laura Turner

THAT report IR-007-18, Five-Year Permit Application: City of Kingston John Counter Boulevard Reconstruction Project Phase 5, BE RECEIVED; and,

THAT permission BE GRANTED under Ontario Regulation 148/06 for application F-424/17-LCC, John Counter Boulevard 5-Year Permit, subject to the conditions outlined in report IR-007-18, Five-Year Permit: City of Kingston John Counter Boulevard Reconstruction Project Phase 5.

CARRIED
10.9. 2018 Final Budget Approval (report IR-009-18)

Resolution: 013-18
Moved by: Bert Herfst
Seconded by: Kevin George

THAT report IR-009-18, 2018 Final Budget Approval, BE RECEIVED; and,

THAT the 2018 Budget and Forecast of Cataraqui Region Conservation Authority BE APPROVED.

CARRIED

<table>
<thead>
<tr>
<th>Member</th>
<th>In Favour</th>
<th>Not In Favour</th>
<th>Absent</th>
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<tr>
<td>Ashley, Duncan</td>
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<td>Turner, Laura</td>
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10.10. Bayview Bog Land Donation (Acquisition) (report IR-014-18)

Resolution: 014-18
Moved by: Max Kaiser
Seconded by: Al Hanes

THAT report IR-014-18, Bayview Bog Land Donation (Acquisition), BE RECEIVED.

CARRIED
11. MINUTES

11.1. Cataraqui Trail Management Board Minutes

Resolution: 015-18
Moved by: Kevin George
Seconded by: Lisa Osanic

THAT Cataraqui Trail Management Board Minutes of October 26, 2017, BE RECEIVED.

CARRIED

12. COMMITTEE REPORTS

There were none.

Kevin George left the meeting at this point.

13. ANNOUNCEMENTS OR INQUIRIES/INFORMATION


The General Manager reminded members of the upcoming Executive Committee hearing being held on Tuesday, January 30, 2018.

Resolution: 016-18
Moved by: Laura Turner
Seconded by: Jim Garrah

THAT report IR-013-18, Report on Communications, BE RECEIVED.

CARRIED
14. MOTIONS/NOTICES OF MOTIONS

There were none.

15. ADJOURNMENT

The meeting adjourned at 8:15 P.M. on a motion by Bert Herfst, seconded by Ross Sutherland.

Geoff Rae, MBA, P.Eng.  
General Manager

Alan Revill  
Chair