The meeting commenced at 6:30 P.M.

1. **ROLL CALL**

   There were eleven (11) members present.

2. **APPROVAL OF AGENDA**

   Moved by: Al Hanes  
   Seconded by: Kevin George  

   **THAT** the agenda be approved as circulated.  
   **CARRIED**
3. DECLARATION OF CONFLICT OF INTEREST

There were none.

4. APPROVAL OF PREVIOUS MINUTES

Moved by: Bert Herfst  
Seconded by: Sandy Hay

THAT the minutes of the October 28, 2017 meeting of the Cataraqui Source Protection Authority, BE APPROVED.

CARRIED

5. BUSINESS ARISING

There was none.
6. ITEMS FOR CONSIDERATION

6.1. Annual Progress Reporting on Drinking Water Source Protection Implementation (Report IR-043-18-CSPA)

Resolution: CSPA-001-18
Moved by: Ross Sutherland
Seconded by: Sandy Hay

THAT the report IR-043-18-CSPA, Annual Progress Reporting on Drinking Water Source Protection Implementation, BE RECEIVED; and,

THAT Cataraqui Region Conservation Authority staff BE DIRECTED to submit the Cataraqui Source Protection Area Policy Implementation Progress Report 2015 – 2017 to the Ontario Ministry of the Environment and Climate Change on behalf of the Cataraqui Source Protection Authority, on or before May 1, 2018.

CARRIED


Resolution: CSPA-002-18
Moved by: Bert Herfst
Seconded by: Sandy Hay

THAT report IR-044-18-CSPA, Risk Management Official Annual Reporting for 2017, BE RECEIVED; and,

THAT the Cataraqui Source Protection Authority RECEIVE the annual reports for 2017 from Risk Management Officials/Inspectors in the Cataraqui Source Protection Area, pursuant to Section 81 of the Ontario Clean Water Act.

CARRIED
6.3. **Update on Drinking Water Source Protection Risk Management Services (Report IR-045-18-CSPA)**

**Resolution:** CSPA-003-18  
Moved by: Claire Gunnewiek  
Seconded by: Ross Sutherland

**THAT** report IR-045-18-CSPA, Update on Drinking Water Source Protection Risk Management Services, BE RECEIVED.

CARRIED

7. **COMMITTEE REPORTS**

7.1. **Remarks from John C. Williamson, Cataraqui Source Protection Committee Chair (verbal)**  

The Cataraqui Source Protection Committee Chair, John Williamson, provided an update regarding drinking water source protection activities.

The Chairs remarks are summarized in the attached notes that he provided. ([Attachment #1](#))

**Resolution:** CSPA-004-18  
Moved by: Bert Herfst  
Seconded by: Max Kaiser

**THAT** the Cataraqui Source Protection Authority RECEIVE the verbal remarks from the Cataraqui Source Protection Committee Chair, Mr. John Williamson, as presented at the April 25, 2018 meeting.

CARRIED
8. ANNOUNCEMENTS OR INQUIRIES/INFORMATION

There were none.

9. MOTIONS/NOTICE OF MOTIONS

There were none.

10. ADJOURNMENT

The meeting adjourned at 6:40 P.M. on a motion by Ross Sutherland, seconded by Max Kaiser.

Geoff Rae, MBA, P.Eng.  Alan Revill
General Manager      Chair
Item 7.1.  Remarks from John C. Williamson, Cataraqui Source Protection Committee Chair to Cataraqui Source Protection Authority April 25, 2018

Our last meeting of the Chair’s for the Source Protection Committees was held in Toronto in March. One of the thrusts of that meeting was that the province is encouraging the Chairs to become more champions of Source Protection. They would like us to take a stronger role in encouraging municipalities to continue the excellent work that has been completed to date and to encourage more initiatives. Through the use of tools like development agreements, municipalities should be having developers look at source protection options at the planning stage for new subdivisions for example where communal wells are proposed. If new subdivisions will add to a municipalities’ use of their communal wells or may add more risks to the wellhead protection zone or intake protection zone options such as risk management plans should be considered at the development/planning stage before the municipality has to fund those studies. Regulations have been amended so that if a new well is being considered it will be a requirement that the background work and risk assessment is done before the province will issue a permit to the municipality to use that well. In addition, pipelines can now be assessed a threat so if one passes through an intake zone or wellhead protection zone it will be a recognized risk with a required review of risk management options.

One of the original 19 Chairs announced his retirement at the meeting which leaves the program with 6 of the original Chairs of which I am one.

At the meeting four of us as Chairs from the East tabled a letter to the Ministry urging the province to expand the program from municipal systems to include certain rural systems such as rural schools and rural nursing homes where our vulnerable members of society reside or attend. In addition we expressed concerns about hamlets in the areas defined as highly vulnerable aquifers. Subsequent to the meeting the Canadian Environmental Law Society wrote a letter to the Minister with similar recommendations. We can make copies of both letters available to the Board if desired.

The SPC has reviewed the reports from the Risk Management Officials through the CA staff and we have completed a report card with our support and recommendation to the Board to support that decision in your report to the Ministry. There was concern of not having completed the assessments by one of our municipalities. I remind Board members to keep reminding their municipalities of councillors’ liability under the Clean Water Act and the need for diligence.

In a recent issue of the Ontario Farmer a SPC Committee member for the South Nation wrote from his perspective on the value of the program and the effectiveness of the program. It was an excellent tribute from one of the public appointees. Again we can get a copy for you if desired.

I would like to thank the eastern municipalities that worked together to host the recent well and septic systems workshop in Lansdowne and partner agencies that participated. It was well attended and very informative. This represents the education component of the Source Protection policies.
Item 7.1. Remarks from John C. Williamson, Cataraqui Source Protection Committee Chair to Cataraqui Source Protection Authority April 25, 2018

Unfortunately I have to report at this time the recent death of former Mayor Gary Davison who has been a member of our SPC since the start. His contributions will be missed.

I thank the Board for the excellent support of past and current CA staff who have served as Project Manager for our program.

Respectfully submitted:

John Williamson
Chair, Cataraqui Source Protection Committee.