Date: Wednesday, February 26, 2020
Time: 6:30 p.m.
Location: Cataraqui Conservation Administration Office Boardroom

1. Roll Call

2. Adoption of Agenda
   A. That the agenda Be Adopted as circulated.

3. Declaration of Conflict of Interest

4. Delegation / Presentation
       • Presentation – Kristen Wozniak, Development Officer
   B. That Cataraqui Conservation Full Authority Board Receive the Development Review presentation by Kristen Wozniak, Development Officer.
5. Approval of Previous Minutes

5.1. Minutes of the Cataraqui Conservation Full Authority Board Annual General Meeting of January 29, 2020

C. That the minutes of the Cataraqui Conservation Full Authority Board Annual General Meeting of January 29, 2020, Be Approved.

6. Business Arising

7. Items for Consideration


D. That Report IR-014-20, Cataraqui Conservation Development Review Activity Report – 2019, Be Received.

7.2. Proposed Workplace Violence and Harassment Policy updates (report IR-015-20)

E. That report IR-015-20, –Proposed Workplace Violence and Harassment Policy updates, Be Received; and,

That the Workplace Violence and Harassment Policy, Revision 2, dated February 2020 Be Adopted; and,

That the Cataraqui Conservation Full Authority Board Affirm for 2020 the Workplace Violence and Harassment Policy, Revision 2, dated February 2020.

7.3. 2019 year-end reserve and transfers, and deferred revenue (report IR-016-20)

F. That Report IR-016-20, 2019, Year-End – Recommended Reserve and Obligatory Reserve Transfers, Be Received; and,

That 2019 Year-End – Recommended Reserve and Obligatory Reserve Transfers identified in Attachment #1 to this report Be Approved.
7.4. **Capital Variance Report to January 31, 2020 (report IR-017-20)**

G. That Report IR-017-20, Capital Variance Report to January 31, 2020, Be Received; and,

That completed capital projects, as outlined in Attachment #1: Capital Variance Report to January 31, 2020, Be Closed; and,

THAT recommended reserve transfers Be Completed as outlined in Attachment #1 to this report.

7.5. **Proposed Furnace Replacement - Capital Projects (report IR-018-20)**

H. That Report IR-018-20, Proposed Furnace Replacement Capital Projects Be Received; and,

That Project PR 00297 Little Cataraqui Creek Conservation Area, Rental Residence – Heating System Replacement Be Created; and,

That $9,500 Be Transferred from the Facilities Reserve to PR 00297 Little Cataraqui Creek Conservation Area, Rental Residence – Heating System Replacement; and,

That Project PR 00298 Mac Johnson Wildlife Area, Workshop - Heating System Replacement Be Created; and,

That $6,000 Be Transferred from the Facilities Reserve to PR 00298 Mac Johnson Wildlife Area, Workshop - Heating System Replacement.

8. **Minutes**

8.1. **Friends of Lemoine Point Minutes**

I. That the Friends of Lemoine Point Minutes of December 2, 2019, Be Received.
9. **Committee Reports**

   None

10. **Announcements or Inquiries / Information**

   10.1. Report on Communications (IR-019-20)

       J. That report IR-019-20, Report on Communications, Be Received.

11. **Motions / Notice of Motion**

12. **In Camera Session**

   K. That the Cataraqui Conservation Full Authority Board move In Camera.

   12.1. Confidential Report - Full Authority Confidential In-Camera Minutes of January 29, 2020 (report IR-020-20)

   12.2. Confidential Report – Personnel Committee of February 20, 2020 (report IR-021-20) – to be distributed

       L. That the Cataraqui Conservation Full Authority Board move out of In Camera and report.

13. **Return to Open Session**

   M. That the Cataraqui Conservation Full Authority Board Authorize staff to pursue items of action as discussed at the In Camera session on February 26, 2020.

14. **Adjournment**