

## 2021 Fee Schedule

All prices include applicable tax, unless otherwise noted

\*Tax exempt

\*\*HST extra

Effective date for all fees is January 1, 2021 unless otherwise noted

Fee Category	Approved 2020 Fee Amount	Proposed 2021 Fee Amount	\$ Change 2020 to 2021	% Change 2020 to 2021	Notes
<b>Conservation Areas</b>					
<b>Lemoine Point Conservation Area</b>					<a href="#">Return to Top</a>
<i>Group Booking Fees</i>					
Group Rate (per person)	\$3.50	\$3.50	\$0.00	0.0%	
<b>Little Catarraqui Creek Conservation Area</b>					<a href="#">Return to Top</a>
<i>Entrance Fees</i>					
Vehicle (maximum fee)	\$15.00	\$15.00	\$0.00	0.0%	
Adult (per person)	\$5.00	\$5.00	\$0.00	0.0%	
Child (per person)	\$3.50	\$3.50	\$0.00	0.0%	
<i>Annual Passes</i>					
Annual Pass (per vehicle)	\$85.00	\$85.00	\$0.00	0.0%	
Replacement Annual Pass	\$20.00	\$20.00	\$0.00	0.0%	
<i>Group Booking Fees</i>					
Group Rate (per person)	\$3.50	\$3.50	\$0.00	0.0%	
<i>Outdoor Centre Rental Fees</i>					
<i>Event Room Rentals: Friday Evening, Saturday &amp; Sunday</i>					
West Hall & Kitchen - Full Day	\$638.00	\$638.00	\$0.00	0.0%	8:30am to 4:30 pm
West Hall & Kitchen - Half Day	\$407.00	\$407.00	\$0.00	0.0%	8:30am to 12:30pm / or / 12:30 to 4:30pm
West Hall & Kitchen - Evening	\$520.00	\$520.00	\$0.00	0.0%	5:00 to 9:00pm
East Hall - Full Day	\$582.00	\$582.00	\$0.00	0.0%	8:30am to 4:30pm
East Hall - Half Day	\$350.00	\$350.00	\$0.00	0.0%	8:30am to 12:30pm / or / 12:30 to 4:30pm
East Hall - Evening	\$463.00	\$463.00	\$0.00	0.0%	5:00 to 9:00pm
<i>Meeting Room Rentals: Monday to Friday</i>					
West Hall - Half Day	\$164.00	\$164.00	\$0.00	0.0%	8:30am to 12:30pm / or / 12:30 to 4:30pm
West Hall - Full Day	\$232.00	\$232.00	\$0.00	0.0%	8:30am to 4:30pm
West Hall - Evening	\$232.00	\$232.00	\$0.00	0.0%	5:00 to 9:00pm
West Hall - Full Day & Evening	\$407.00	\$407.00	\$0.00	0.0%	8:30am to 9:00pm
West Hall - Afternoon & Evening	\$379.00	\$379.00	\$0.00	0.0%	12:30 to 9:00pm
<i>Room Rentals - Other Items</i>					
Kitchen per day (Monday - Friday)	\$57.00	\$57.00	\$0.00	0.0%	
Additional Time (per hour)	\$68.00	\$68.00	\$0.00	0.0%	
Cancellation Fee (14 days or less prior to event)	\$57.00	\$57.00	\$0.00	0.0%	
<i>Beverages (for Room Rentals)</i>					
Coffee Pot	\$10.00	\$10.00	\$0.00	0.0%	
Tea (per cup)	\$1.25	\$1.25	\$0.00	0.0%	
Juice	\$1.25	\$1.25	\$0.00	0.0%	
Bottled Water	\$1.25	\$1.25	\$0.00	0.0%	
Pop	\$1.25	\$1.25	\$0.00	0.0%	
<i>Equipment (for Room Rentals)</i>					
LCD Projector	\$57.00	\$57.00	\$0.00	0.0%	
Flipchart (each)	\$17.00	\$17.00	\$0.00	0.0%	
<i>Concessions</i>					
Pop & Water	\$2.00	\$2.00	\$0.00	0.0%	
Juice	\$2.00	\$2.00	\$0.00	0.0%	
Coffee/Tea/Hot Chocolate (per cup)	\$2.00	\$2.00	\$0.00	0.0%	
Snacks - Chips/Chocolate Bar	\$2.00	\$2.00	\$0.00	0.0%	
Snacks - Granola Bar	\$1.50	\$1.50	\$0.00	0.0%	
<i>Public Program Fees</i>					
Event Registration Fee (per person)	\$4.00	\$4.00	\$0.00	0.0%	
Event Registration Fee (per person - Annual Pass Holder)	\$2.00	\$2.00	\$0.00	0.0%	
<i>Maple Madness Program</i>					
Gate Fee (per vehicle)	\$15.00	\$15.00	\$0.00	0.0%	
<i>Maple Madness Concession Sales</i>					
Pancake - single	\$2.50	\$2.50	\$0.00	0.0%	
Pancake - double	\$5.00	\$5.00	\$0.00	0.0%	
Pancake - triple	\$7.50	\$7.50	\$0.00	0.0%	
Beverages (Coffee, Tea, Juice, Water, Pop)	\$2.00	\$2.00	\$0.00	0.0%	
Chips/Chocolate Bar	\$1.90	\$2.00	\$0.10	5.3%	
Granola Bar	\$1.50	\$1.50	\$0.00	0.0%	
<i>Maple Syrup Sales</i>					
*Maple Syrup - 1 Litre	\$27.00	\$27.00	\$0.00	0.0%	
*Maple Syrup - 2 Litres	\$50.00	\$50.00	\$0.00	0.0%	
*Maple Syrup - 500 ML can	\$22.00	\$22.00	\$0.00	0.0%	
*Maple Syrup - 500 ML glass	\$17.00	\$17.00	\$0.00	0.0%	

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*Maple Syrup - 250 ML	\$12.00	\$12.00	\$0.00	0.0%	
*Maple Syrup - 50 ML Leaf	\$5.00	\$5.00	\$0.00	0.0%	
<i>Maple Product Sales</i>					
Maple Candy - 3 Piece Bag	\$3.00	\$3.00	\$0.00	0.0%	
Maple Candy - 10 Piece Tray	\$10.00	\$10.00	\$0.00	0.0%	
Maple Butter	\$10.00	\$11.00	\$1.00	10.0%	
Maple Dip	\$3.00	\$3.00	\$0.00	0.0%	
Lollipop	\$3.00	\$3.00	\$0.00	0.0%	
<i>Winter Recreation Program</i>					
<i>Ski Equipment Rental Fees</i>					
Snowshoe Rental (per pair)	\$12.00	\$14.00	\$2.00	16.7%	Fees remain lower than market comparison
Ski Rental - full set	\$17.00	\$20.00	\$3.00	17.6%	
Ski Rental - skis only	\$8.50	\$8.50	\$0.00	0.0%	
Ski Rental - boots only	\$7.50	\$7.50	\$0.00	0.0%	
Ski Rental - poles only	\$5.00	\$5.00	\$0.00	0.0%	
<i>Ski Lesson Fees</i>					
Ski Lesson (per person)	\$20.00	\$20.00	\$0.00	0.0%	
Ski Rental (full set) & Lesson (per person)	\$32.00	\$35.00	\$3.00	9.4%	
<b>Mac Johnson Wildlife Area</b>					
<i>Group Booking Fees</i>					
Group Rate (per person)	\$3.50	\$3.50	\$0.00	0.0%	
<i>Nature Centre Rental Fees</i>					
Nature Centre Rental (per hour)	\$25.00	\$25.00	\$0.00	0.0%	
<b>Development Review (Planning &amp; Permits)</b>					
<b>Permit Fees</b>					
*Group 1 - Letter of Permission (minor authorization)	\$180.00	\$195.00	\$15.00	8.3%	Permit fees include recovery for aerial imaging
*Group 2 - Small buildings, site alteration, grading, shoreline work	\$400.00	\$430.00	\$30.00	7.5%	
*Group 3 - Larger buildings, site alteration, grading, shoreline work	\$835.00	\$875.00	\$40.00	4.8%	
*Group 4 - Very large buildings, multiple residential development	\$1,505.00	\$1,580.00	\$75.00	5.0%	
*Permit Hearing Administration Fee	\$500.00	\$500.00	\$0.00	0.0%	
*Permit Amendments - Administrative (i.e. permit extension)	\$95.00	\$100.00	\$5.00	5.3%	
*Permit Amendments - Other (more substantive changes)	50% original fee	50% original fee			
*Retroactive Permit (permit issued after completion of work)	100% surcharge	100% surcharge			
*Permits issued within one year of a Planning Act approval	50% of fee	50% of fee			
*Minister Zoning Orders	N/A	100% surcharge	N/A	N/A	Plus legal fees. Effective August 1, 2021
<b>Plan Review Fees <sup>1,2</sup></b>					
*Official Plan Amendment - Minor <sup>4</sup>	\$665.00	\$710.00	\$45.00	6.8%	Plan review fees include recovery for aerial imaging
*Official Plan Amendment - Major <sup>6</sup>	\$1,105.00	\$1,175.00	\$70.00	6.3%	
*Zoning By-Law Amendment	\$400.00	\$420.00	\$20.00	5.0%	The fee for a Zoning By-law Amendment application is waived when submitted concurrently with an Official Plan Amendment or Site Plan Control application.
*Consent (per lot)	\$400.00	\$420.00	\$20.00	5.0%	Fees for the review of applications required to fulfill a condition of consent approval are waived.
*Minor Variance	\$400.00	\$420.00	\$20.00	5.0%	The fee for a Minor Variance application is waived when submitted concurrently with a Site Plan Control application.
*Development Permit - Minor <sup>4</sup>	\$400.00	\$420.00	\$20.00	5.0%	
*Development Permit - Standard <sup>5</sup>	\$1,165.00	\$1,230.00	\$65.00	5.6%	Development permit fees are only applicable in the Town of Gananoque where a development permit system is employed.
*Development Permit - Major <sup>6</sup>	\$2,210.00	\$2,290.00	\$80.00	3.6%	
*Site Plan Control - Minor <sup>4</sup>	\$390.00	\$420.00	\$30.00	7.7%	
*Site Plan Control - Standard <sup>5</sup>	\$1,165.00	\$1,230.00	\$65.00	5.6%	
*Site Plan Control - Major <sup>6</sup>	\$2,210.00	\$2,290.00	\$80.00	3.6%	
*Plan of Subdivision / Condominium - Draft Plan Approval	\$3,040.00	\$3,085.00	\$45.00	1.5%	
*Plan of Subdivision / Condominium - Final Plan Approval	\$1,095.00	\$1,135.00	\$40.00	3.7%	
*Plan of Subdivision / Condominium - Resubmission	\$735.00	\$780.00	\$45.00	6.1%	Resubmission of lapsed Draft Plan Approval, or Amendment.
<b>Plan Review Fees - Frontenac Islands (last updated in 2015)</b>					
*Official Plan Amendment - Minor <sup>4</sup>	\$830.00	\$830.00	\$0.00	0.0%	
*Official Plan Amendment - Major <sup>6</sup>	\$1,275.00	\$1,275.00	\$0.00	0.0%	
*Zoning By-Law Amendment	\$395.00	\$500.00	\$105.00	26.6%	The fee for a Zoning By-law Amendment application is waived when submitted concurrently with an Official Plan Amendment or Site Plan Control application.
*Consent (per lot)	\$475.00	\$500.00	\$25.00	5.3%	Fees for the review of applications required to fulfill a condition of consent approval are waived.
*Minor Variance	\$395.00	\$500.00	\$105.00	26.6%	The fee for a Minor Variance application is waived when submitted concurrently with a Site Plan Control application.
*Site Plan Control - Minor <sup>4</sup>	\$395.00	\$500.00	\$105.00	26.6%	
*Site Plan Control - Standard <sup>5</sup>	\$1,695.00	\$1,785.00	\$90.00	5.3%	Replaces old 'Major' category
*Site Plan Control - Major <sup>6</sup>	n/a	\$2,535.00	\$0.00	0.0%	New category added
*Plan of Subdivision / Condominium - Draft Plan Approval	\$2,820.00	\$3,450.00	\$630.00	22.3%	
*Plan of Subdivision / Condominium - Final Plan Approval	\$1,275.00	\$1,275.00	\$0.00	0.0%	
*Plan of Subdivision / Condominium - Resubmission	\$830.00	\$860.00	\$30.00	3.6%	

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<p><b>Notes for Plan Review Fees:</b></p> <p>(1) Generally, fees for the review of an application and supporting reports are to be received before formal written comments will be provided.</p> <p>(2) Plan review fees may be reduced with the approval of the General Manager, Manager, Watershed Planning &amp; Engineering or Supervisor, Development Review.</p> <p>(3) Significant amendments to an application or a resubmission within a period of 2 years will be charged a review fee of 50 percent of the current fee. A resubmission after 2 years will be considered a new application and will be subject to the full current fee.</p> <p>(4) "Minor" refers to applications that are generally minor in nature (e.g. single family residential).</p> <p>(5) "Standard" refers to applications that are generally larger in scale than minor applications (e.g. small commercial, less than 0.8 hectares, additions up to 200 square metres).</p> <p>(6) "Major" refers to applications that are major development projects (e.g. multiple residential, industrial).</p>					
<b>Property Inquiry Fees</b>					
*Brief Realty or Property Development Inquiry - no inspection	N/A	\$85.00	N/A	N/A	Property inquiries include information pertaining to planning related matters and Ontario Regulation 148/06. Brief realty or brief property inquiry fees effective August 1, 2021
*Brief Realty or Property Development Inquiry - with inspection	N/A	\$250.00	N/A	N/A	
*Property Inquiry – no inspection	\$180.00	\$195.00	\$15.00	8.3%	
*Property Inquiry – with inspection	\$360.00	\$390.00	\$30.00	8.3%	
<b>Technical Report Review Fees <sup>1,2</sup></b>					
<p>Engineering submissions are prepared by qualified professionals in the fields of civil engineering, water resources engineering, geotechnical engineering, coastal engineering and/or hydrogeology.</p> <p>Environmental submissions are prepared by an environmental consultant with relevant experience in wetland, wildlife habitat, and woodland ecology and species at risk. Cataraqi Conservation review involves evaluation of these submissions in consideration of applicable guidelines and legislation.</p> <p>Normal Review (30 days)</p> <ul style="list-style-type: none"> <li>*Flood plain hydrology analysis</li> <li>*Geotechnical (unstable soils and slopes)</li> <li>*Stormwater management</li> <li>*Environmental impact analysis (EIA)</li> <li>*Environmental impact statements (EIS)</li> <li>*Sediment and erosion control plans</li> <li>*Wetland hydrologic impact analysis</li> </ul>					
*Brief <sup>3</sup>	\$360.00	\$400.00	\$40.00	11.1%	This category was undervalued previously.
*Standard <sup>4</sup>	\$765.00	\$910.00	\$145.00	19.0%	
*Major <sup>5</sup>	\$1,430.00	\$1,460.00	\$30.00	2.1%	
*Resubmissions / Revisions (applied after first resubmission)	50% surcharge	50% surcharge			
<p><b>Notes for Technical Fees:</b></p> <p>(1) These fees are not subject to taxation.</p> <p>(2) The applicable report fee includes the review of one resubmission. A 50% surcharge is applied for additional submissions.</p> <p>(3) <u>Brief Reports</u> are typically those prepared in the form of a letter of opinion generally relating to the development of a single residential lot.</p> <p>(4) <u>Standard Reports</u> are typically those prepared for smaller scale subdivisions, commercial, industrial, or institutional developments.</p> <p>(5) <u>Major Reports</u> are typically those prepared for larger scale subdivisions, commercial, industrial, or institutional developments, or may include the integrated assessment of multiple topics.</p>					
<b>Education Programs</b>					
<b>Forest Therapy Program Fees</b>					
Forest Therapy - Group Walk (per participant)	\$20.00	\$20.00	\$0.00	0.0%	
Forest Therapy - Virtual Walk (per participant)	n/a	\$10.00	\$0.00	0.0%	new
Forest Therapy - Minimum Fee (per group walk)	\$100.00	\$100.00	\$0.00	0.0%	
Forest Therapy - Private Walk (one participant)	\$125.00	\$125.00	\$0.00	0.0%	
<b>Little Cataraqi Creek Conservation Area Education Program Fees</b>					
<i>The following fees are effective September 1, 2020:</i>					
*Student Program Fee (per student)	\$8.00	\$8.00	\$0.00	0.0%	
*Student Program Fee - Maple Madness (per student)	\$10.00	\$10.00	\$0.00	0.0%	
*Student Program - Minimum Fee (per booking)	\$112.00	\$120.00	\$8.00	7.1%	
*Student Program - Cancellation Fee (per booking)	\$50.00	\$50.00	\$0.00	0.0%	
*PA Day Program Fee (per student)	\$40.00	\$40.00	\$0.00	0.0%	
*Early/Home Learners Nature Program Fee (per student)	\$8.00	\$8.00	\$0.00	0.0%	
Education Ski Rental (full set, per student)	\$10.00	\$10.00	\$0.00	0.0%	
Education Snowshoe Rental (pair, per student)	\$7.00	\$7.00	\$0.00	0.0%	
<i>The following fees are effective September 1, 2020</i>					
Adult Program Fee (per person)	\$9.04	\$9.00	-\$0.04	-0.4%	
Adult Program - Minimum Fee (per booking)	\$116.00	\$136.00	\$20.00	17.2%	
Adult Program - Cancellation Fee (per booking)	\$50.00	\$50.00	\$0.00	0.0%	
<b>Mac Johnson Wildlife Area Education Program Fees</b>					
<i>The following fees are effective September 1, 2020:</i>					
*Student Program (participation fee, per student)	\$6.00	\$6.00	\$0.00	0.0%	
*Student Program - Minimum Fee (per booking)	\$108.00	\$108.00	\$0.00	0.0%	
*Student Program - Cancellation Fee (per booking)	\$50.00	\$50.00	\$0.00	0.0%	
*Early/Home Learners Nature Programs (participation fee, per student)	\$6.00	\$6.00	\$0.00	0.0%	
<b>Nature Explorers Camp Fees</b>					
*Regular Week (participation fee, per student)	\$210.00	\$210.00	\$0.00	0.0%	
*Before & After Care (participation fee, per student)	\$25.00	\$25.00	\$0.00	0.0%	
*Short Week (participation fee, per student)	\$170.00	\$170.00	\$0.00	0.0%	
*Short Week Before & After Care (participation fee, per student)	\$20.00	\$20.00	\$0.00	0.0%	
<b>Finance</b>					
<i>Finance Administration Fees</i>					
Not Sufficient Funds (NSF) Cheque Fee	\$22.60	\$23.00	\$0.40	1.8%	

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<b>Forestry Programs</b>					
<b>**Tree and Shrub Sales</b>					<a href="#">Return to Top</a>
**Tree and Shrub Sales Administration Fee (per order)	\$25.00	\$25.00	\$0.00	0.0%	There is a minimum order of 500 seedlings and individual species can be ordered in multiples of 50.
**Seedling (surcharge per tree seedling)	\$0.15	\$0.15	\$0.00	0.0%	Plus nursery price per tree seedling (sold in bundles of 50)
**Shrub (surcharge per shrub)	\$0.15	\$0.15	\$0.00	0.0%	Plus nursery price per tree seedling (sold in bundles of 50)
<b>**Tree Planting Agreements</b>					<a href="#">Return to Top</a>
**Seedling (surcharge per tree, planting sites 1 - 2 hectares)	\$0.20	\$0.20	\$0.00	0.0%	
**Seedling (surcharge per tree, planting sites greater than 2 hectares)	\$0.15	\$0.15	\$0.00	0.0%	
<b>Information Requests</b>					
<b>Geospatial Data Sales</b>					<a href="#">Return to Top</a>
Record Search or Data Compilation (per half hour)	\$67.80	\$68.00	\$0.20	0.3%	
Large Format Colour Plot (per plot, D or E size)	\$45.20	\$45.50	\$0.30	0.7%	
Remote Sensing - DRAPE Aerial Photographs (per 1 km <sup>2</sup> tile)	\$62.15	\$62.50	\$0.35	0.6%	
Remote Sensing - LiDAR Topographic Data and derivatives (per 1 km <sup>2</sup> tile)	\$141.25	\$141.50	\$0.25	0.2%	
<b>Municipal Freedom of Information and Protection of Privacy Act Administration Fees</b>					<a href="#">Return to Top</a>
*Access Request Fee (per application)	\$5.00	\$5.00	\$0.00	0.0%	These fees are regulated by the Province of Ontario
*Record Search & Compilation Fee (per 15 minutes)	\$7.50	\$7.50	\$0.00	0.0%	
*Printing & Photocopying Fee (per page)	\$0.20	\$0.20	\$0.00	0.0%	
*Storage Device (each)	\$10.00	\$10.00	\$0.00	0.0%	
*Shipping Costs	actual cost	actual cost			